

Completing Electronic Enrollment Forms

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Your child care provider may send you an email inviting you to re-enroll your child. This invitation allows you to complete all necessary forms from your computer or other Internet-connected device. If you do not see this email initially, check your Spam/Junk folder. If the email is still missing, contact your child care provider for assistance.

To complete the enrollment process:

1. Click the link in the email.
2. Create a password and log in. The My Kids page opens and displays your open and complete enrollment invitations.
3. Click **Update Enrollment**. The Date of Birth pop-up opens.

A screenshot of a web form titled "KidKare" with a logo of two stylized figures. The form contains the text: "By entering child's date of birth below and clicking on continue, I certify that I am the parent/guardian of this child:". Below this is a label "Nathaniel's Date of Birth:" followed by a text input field containing the placeholder "mm/dd/yyyy" and a calendar icon. At the bottom of the form is a blue button labeled "Continue".

4. Enter your child's date of birth.
5. Click **Continue**. The enrollment form opens.
6. Complete each page of information. Required fields are marked with asterisks (*). Click **Next** to move between pages.
7. When you reach the final page, type your name, and then use your mouse, finger, or stylus to sign the form.

Parent Signature

I certify that all information on this form is true. I understand that the center or day care home will get Federal funds based on the information I give. I understand that CACFP officials may verify the information. I understand that if I purposely give false information, the participant receiving meals may lose the meal benefits, and I may be prosecuted.

Type your full name *

Jessica Hawthorne

Date: February 07, 2019

Give your signature inside the box below with your finger, stylus or mouse.*

I certify that this serves as my electronic signature.



Cancel Next Clear

8. Click **Next** to begin the income eligibility form (if applicable).
9. Complete each page of information. Click **Continue** to move between pages.
10. When you reach the final page, type your name, and then use your mouse, finger, or stylus to sign the form.
11. Click **Submit**.