

Print Scheduled Menus from Calendar

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You can print scheduled menus directly from the Calendars page. Menu print for the age group you've selected on the calendar. For more information about scheduling menus, see [Schedule Menus](#).

1. From the menu to the left, click **Calendar**.
2. Click **Schedule Menus**.
3. Click **Print Scheduled Menus**.
4. Select **Infants** or **Non-Infants**.
5. Click the **Date Range** drop-down menu and select the time period to view. For example, you can print scheduled menus for the current month. To set a custom range, select **Custom** and use the **From** and **To** boxes to select the dates for which to run the report.
6. Click **Run**. The scheduled menus for the age group and date range you selected display.

The screenshot shows the KidKare interface with a sidebar on the left containing navigation options like Home, eForms, Meals, Food Program, Calendar, Check In/Out, Reports, Accounting, Messages, Get Help, and Logout. The main content area is titled 'Reports' and displays a 'Scheduled Menus' report for the date range 04/26/2020 to 05/02/2020. The report is filtered for 'Infants' and 'Non-Infants'. The table shows the following data:

Meals	Mon - 04/27	Tue - 04/28	Wed - 04/29	Thu - 04/30	Fri - 05/01
Lunch					Baked Mango Salmon Salmon Quinoa (WG) Broccoli Mango 1% or Skim over 2/2% or Whole Milk under
PM Snack					Peanut Butter Celer

7. Click **Print**. Your browser's printer options open.
8. Adjust your print settings, as needed, and click **Print**.