

Monthly Claimed Meal Counts by Age Group Report

Last Modified on 09/17/2020 9:28 am CDT

The Monthly Claimed Meal Counts by Age Group report lists claimed meal counts for a selected claim month by age group. It also includes totals for each age group.

Required Permissions: You must have the **Meal & Attendance (Reports)** permission enabled on your account to run the Monthly Claimed Meal Count by Age Group report.

1. On the Reports page, select the following:
 - **Category:** Meals & Attendance
 - **Report:** Monthly Claimed Meal Counts by Age Group
 - **Claim Month:** Select the month for which to run the report.
2. Click **Run**. A PDF downloads.