Blank Labor Tally Worksheet

The Blank Labor Tally Worksheet provides a way for center staff to record time spent on CACFP tasks, such as menu planning, purchasing food, and so on. This is a blank version of the Labor Tally Sheet.

Required Permissions: You must have the **Financial Reports** permission enabled on your account to run the Blank Labor Tally Sheet report.

To run the report:

1. From the menu to the left, click **Reports**.
2. On the Reports page, select the following:
   - **Category:** Worksheets
   - **Report Name:** Blank Labor Tally Worksheet
3. Click **Run**. A PDF downloads.