Update Your Login Information

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Update your login information whenever you need by using the My Account page.

- 1. In the top-right corner, click your username and select My Account. The My Account page opens.
- 2. To update your password:
 - a. In the System Access section, click the Click to Reset link.
 - b. Enter a new password.
 - c. Click the checkmark to save your changes.
- 3. To change your username:
 - a. Click Edit.
 - b. In the **System Access** section, click the Username box and enter your updated username.
 - c. Click Save.