Reports Overview

Last Modified on 12/17/2019 2:46 pm CST

The Reports page lets you run a variety of reports for your center. Reports are organized into the following categories:

- Claim Statements
- Meals & Attendance
- Worksheets
- Rates

Required Permissions: Required permissions vary between report type. Reporting permissions are split into the following: Meal & Attendance (Reports), Financial Reports, and Child Reports. Note that sponsored centers may not have access to all reports. For more information about what permissions are required for a specific report, see the article for that report.

To access the Reports page, click Reports from the menu to the left.