Monthly Claimed Attendance Only Report

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The Monthly Claimed Attendance Only report includes claimed attendance for the selected claim month.

Required Permissions: You must have the **Meal & Attendance (Reports)** permission enabled on your account to print the Monthly Claimed Attendance Only report.

- 1. From the menu to the left, click **Reports**.
- 2. On the Reports page, select the following:
 - Category: Meals & Attendance
 - Report: Monthly Claimed Attendance Only
 - Month: Select the claim month.
- 3. Click Run. A PDF downloads.

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