

Monthly Paid Meal Counts by Age Group Report

Last Modified on 08/03/2020 1:33 pm CDT

The Monthly Paid Meal Counts by Age Group report lists paid meal counts for a selected claim month by age group, as well as totals for each age group.

Required Permissions: You must have the **Meal & Attendance (Reports)** permission enabled on your account to run the Monthly Paid Meal Count by Age Group report.

1. On the Reports page, select the following:
 - **Category:** Meals & Attendance
 - **Report:** Monthly Paid Meal Counts by Age Group
 - **Claim Month:** Select the month for which to run the report.
2. Click **Run**. A PDF downloads.