

# IEF List

Last Modified on 11/24/2020 3:49 pm  
CST

The IEF List report summarizes income eligibility form information saved to participant records for a selected claim month. It includes household information if such information was saved to the participant profile.

**Required Permissions:** You must have the **Children (Reports)** permission enabled on your account to run Participant reports. This report is only available to independent centers.

1. From the menu to the left, click **Reports**.
2. On the Reports page, select the following:
  - **Category:** Participants
  - **Report:** IEF List
  - **Date:** Select the month and year for which to run the report.
  - **Month:** Select the month for which to run the report.
3. Click **Run**. A PDF downloads.

**Note:** According to your display settings, the report category may be called something different, such as Children. For more information, see [Set Display Settings](#).