



Record Temperatures During Check-In

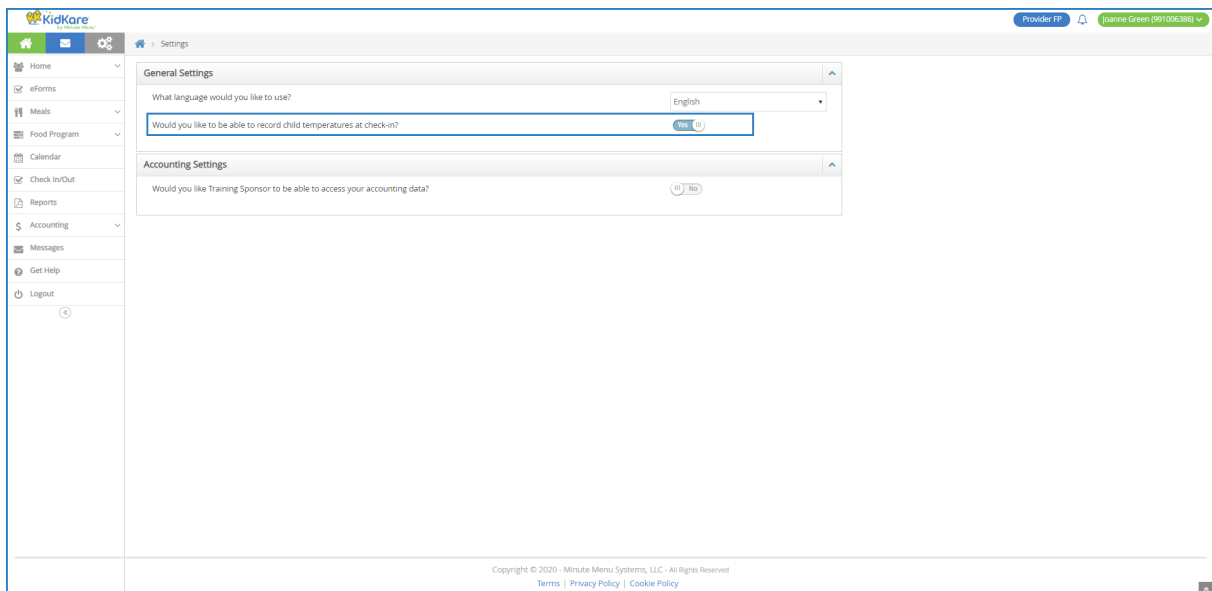
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CST

You can record participant temperatures while checking participants in and out for the day to screen for illness. These temperatures are included on the Daily Participant In/Out Times report, so you can track temperatures over time. A temperature column is also included to the Sign In/Out Worksheet, so you can record temperatures on paper, if needed.

Enabling Temperature Recording

Temperature recording is disabled by default. Enable this feature to record temperatures during check-in.

1. From the menu to the left, click . The Settings page opens.
2. In the **General Settings** section, click  next to **Would you like to be able to record participant temperatures at check in?** to enable temperature recording. Your changes are saved automatically.



Recording Temperatures at Check-In

Once you've enabled temperature recording, you record temperatures on the Check In/Out page.

1. From the menu to the left, click **Check In/Out**. The Check In/Out page opens.
2. Mark participants in attendance as you normally would.
3. Take the participants' temperature.
4. Click the **Temperature** box and record the temperature taken. The temperatures you record will be included on the Participant In/Out Times report.

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Check In/Out: 07/09/2020

Expand all

Dalton, Chloe IN		Dickens, Charles
IN	OUT	
07:16 AM		
Temperature	97.5	°F
Hawthorne, Nathaniel	Lopez, Emmanuel	
Marks, Hallie	Montoya, Mike	
Murdock, Matthew	Rodriguez, Maria	
Uchida, Kimko		

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