Estimated Meal Count Summary Report

The Estimated Meal Count Summary report lists estimated meal counts for a selected month.

> **Required Permissions:** You must have the **Meal & Attendance (Reports)** permission enabled on your account to run the Attendance + Meal Count reports.

1. From the menu to the left, click **Reports**.
2. On the Reports page, select the following:
   - **Category:** Meals & Attendance
   - **Report:** Estimated Meal Count Summary
   - **Month:** Select the claim month for which to print the report.
3. Click **Run**. A PDF downloads.