

Edit Other Income

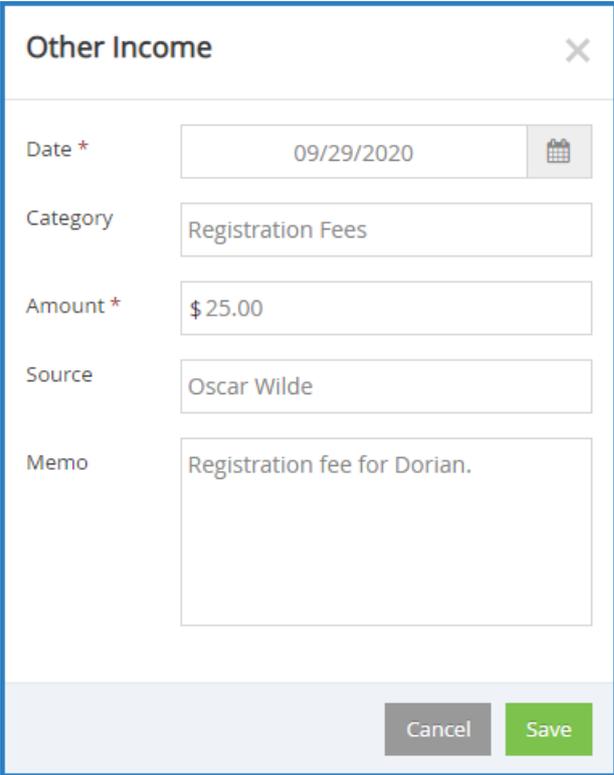
Last Modified on 02/09/2023 8:20 am
CST

You can make changes to your other income entries at any time.

1. From the menu to the left, click **Accounting**.
2. Click **Income**.
3. Enter your Accounting PIN and click **Go**.

Note: If you do not have an accounting PIN set, you are prompted to set one.

4. Click  and select **Other Income**. The Other Income page opens.
5. Click the income entry to change. The Other Income pop-up opens.



Other Income ✕

Date * 09/29/2020 

Category Registration Fees

Amount * \$25.00

Source Oscar Wilde

Memo Registration fee for Dorian.

Cancel Save

6. Make changes, as needed.
7. When finished, click **Save**.