

Non-Profit Status Report

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CDT

This report lists your claim amounts, reimbursement amounts, and any possible profits. This allows you to assess whether you meet non-profit status. You can print this report to PDF or to a spreadsheet.

Required Permissions: This report is available to independent centers only. You must have the **Financial Reports** permission enabled on your account to run the Non-Profit Status report.

To run the report:

1. From the menu to the left, click **Reports**.
2. On the Reports page, select the following:
 - **Category:** Receipts
 - **Report Name:** Non-Profit Status Report
 - **Month:** Select the month for which to run the report.
 - **Format:** Select PDF or Excel.
3. Click **Run**. The report downloads in the format you selected.