## Sign Desk Reviews Electronically

Last Modified on 01/13/2022 9:10 am CST

When your food program sponsor completes a desk review, they may require you to sign for the review electronically. When this requirement is enabled, you will receive an email and a message in KidKare prompting you to view and acknowledge your review.

* > Messages		
Start Date      09/09/2020      Image: Constraint of the start		
Received Sent Messages Sponsor Call Log Archived Contacts	Message	
Back Please Review And Sign Your Review Report	/09/2021	
Message		
The report from your sponsor's virtual visit on 09/09/2021 is ready for you to review and sign.		
Click here to review and sign your report, or copy and paste it into your web browser: https://app.kidkare.com/redirect.html? ly8/cm/zaWV3SWQ9ZWQ1NJMOM/QtMGIxOC00MWFhLTg2OWINGM1ODY5NGJIN2QyJnByb3zpZGVySWQ9MTdkNDhkODMtOGM4Z500NWFmLTk0NmQtNDlhNWM4MDU3Zjk0jnN1Ym1pc3Npb25jZD0zMDi2Njk2NSZyZxZgZxdEYXRIPTA5LzA5LziwMjEmc2hvd0hlcGxldInpZ25h dHvjZT1GYWxZSZmcm9tVXNlq05OTMyMDEmc3RhdGU9NQ==		
If you have any questions, please contact your Sponsor at 9726715211, or KidKare support at support@kidkare.com.		
KidKare www.kidkare.com		

1. Click the link or copy and paste it into your Internet browser. The Review Acknowledgement pop-up opens.

Review Acknowledgement X
The report from your sponsor's virtual visit on 09/09/2021 is ready for you to review and sign.
Click here to view your report in a new tab, or copy and paste it into your web browser:
https://hx2go.minutemenu.com/ProviderReviews?p=17d48d83-8c8e- 45af-946d-49a5c8057f94&s=30266965
Using your mouse, finger, or stylus, sign the review acknowledgement below.
Provider Signature *
Clear
Acknowledge & Sign Cancel

**Notes:** If you access your report from your email, you are automatically logged into KidKare and the Review Acknowledgement pop-up displays. If the Monitor deletes this review after sending it to you for a signature, but before you can sign it, the **This review was deleted** message displays and you are unable to sign for the review. Click **Cancel** to close the Review Acknowledgement pop-up.

- 2. Click the report link in this pop-up to view the Review report. It will open in a new tab.
- Once you have viewed you report, use your mouse, finger, or a stylus to sign the Provider Signature box.
  If your sponsor indicated that a Helper was present for the review, your Helper must sign the Helper
  Signature box. This box only displays if a Helper was present for the review.
- 4. Click Acknowledge & Sign. Once you acknowledge and sign for your review, you will receive a new message and email with a link to the updated, signed report.

Review Acknowledgement X
The report from your sponsor's virtual visit on 09/09/2021 is ready for you to review and sign. Click here to view your report in a new tab, or copy and paste it into your web browser: https://hx2go.minutemenu.com/ProviderReviews?p=17d48d83-8c8e-
45af-946d-49a5c8057f94&s=30266965 Using your mouse, finger, or stylus, sign the review acknowledgement below. Provider Signature *
Clear
Acknowledge & Sign Cancel