

# Create New Food Rules


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CST

You can add food frequency and food combination rules. Watch the video below to learn more, or scroll down for step-by-step instructions.

## In this article:

- [Adding Food Frequency Rules](#)
- [Adding Food Combination Rules](#)

## Adding Food Frequency Rules

1. From the menu to the left, click **Foods**.
2. Click **Food Rules**. The Rules page opens.
3. Click **New Rule** and choose from the following:
  - Limit Foods/Day
  - Limit Foods/Week
  - Limit Foods/Month
4. The **Food Frequency Details** page opens. In the **Display** section:
  - a. Click the **Name** box and enter a name for this rule. This box is required.
  - b. Enter a description, Spanish name, and Spanish description, if needed.
5. In the **Apply To** section, select the age group and meals to which the rule applies:
  - a. Click **Infants** or **Non-Infants**.
  - b. Click **Meal** or **Child**.
  - c. Click  next to each meal to which this rule applies.
  - d. Click the **Serving Limit** box and enter the number of servings of this food allowed for the time period you selected in **Step 5**.
6. In the **Action** section, select **Warn** or **Disallow**.


7. Click **Next**. The Select Food Restriction page opens.

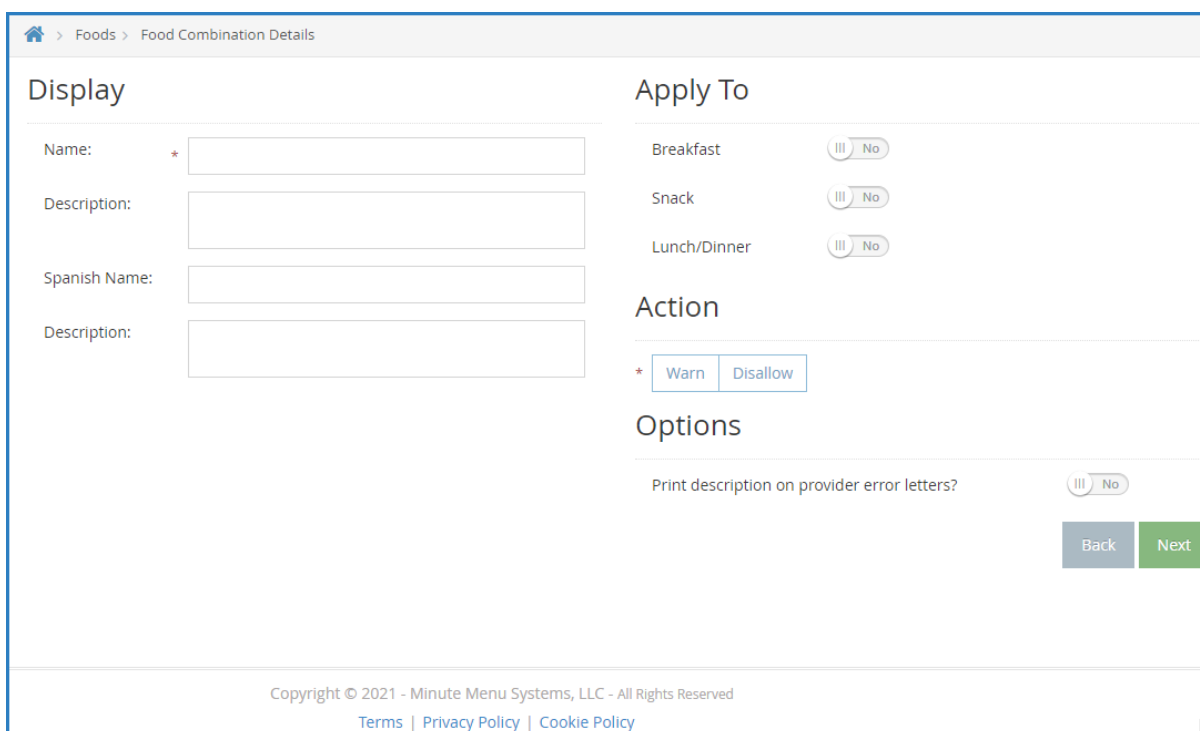
8. Select a food type, category, or food to restrict.

- To restrict a food type:
  1. Click **Food Type**.
  2. Select the type.
- To restrict a food category:
  1. Click **Category**.
  2. Click the category in the first box and drag and drop it into the **Selected Items for Rule** box. You can click the **Type to Search** box and enter the category name to filter the categories that display.
- To restrict a specific food:
  1. Click **Select Foods**.
  2. Click the food in the first box and drag and drop it into the **Selected Items for Rule** box. You can click the **Type to Search** box and enter the food name to filter the foods that display.

9. Click **Save**.

## Adding Food Combination Rules

1. Click the **Administration** menu and select **Manage Foods**. KidKare opens in a browser.
2. Log in using the same credentials you use to access Minute Menu CX.
3. From the menu to the left, click **Foods**.
4. Click **Food Rules**. The Rules page opens.
5. Click **New Rule** and choose from the following:
  - **Any 2 Foods:** The rule is executed when two specific foods are served together, such as french fries and mashed potatoes.
  - **All Foods:** The rule is executed when **all** foods on the rule are served.
6. The Food Combination Details page opens. In the **Display** section:
  - a. Click the **Name** box and enter a name for this rule. This box is required.
  - b. Enter a description, Spanish name, and Spanish description, if needed.
7. In the **Effective Dates** section, set a start and end date for this rule if it is only valid during a certain time period.
8. In the **Apply To** section, click  next to each meal to which this rule applies.
9. In the **Action** section, select **Warn** or **Disallow**.



Home > Foods > Food Combination Details

### Display

Name: \*

Description:

Spanish Name:

Description:

### Apply To

Breakfast  No

Snack  No

Lunch/Dinner  No

### Action

\*

### Options

Print description on provider error letters?  No

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10. Click **Next**. The Select Food Restriction page opens.
11. Select a food type, category, or food to restrict.
  - To restrict a food type:
    1. Click **Food Type**.
    2. Select the type.
  - To restrict a food category:
    1. Click **Category**.
    2. Click the category in the first box and drag and drop it into the **Selected Items for Rule** box. You can click the **Type to Search** box and enter the category name to filter the categories that

display.

- To restrict a specific food:

1. Click **Select Foods**.

2. Click the food in the first box and drag and drop it into the **Selected Items for Rule** box. You can click the **Type to Search** box and enter the category name to filter the categories that display.

12. Click **Save**.

