

Manage Formula Types

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CDT

Use the Manage Formula Types window to create formula options you can select when creating child records and recording infant menus.

1. From the menu to the left, click **Administration**.
2. Select **Manage Formula Types**. The Manage Formula Types page opens.
3. To add a formula type:
 - a. Click **Add Formula Type**. The Add Formula Type pop-up opens.
 - b. Click the **Formula Type** box and enter the formula name.
 - c. Click **Save**.
4. To edit a formula type:
 - a. Click the type to edit. The Edit formula Type pop-up opens.
 - b. Update the name, as needed.
 - c. Click **Save**.
5. To delete a formula type:
 - a. Click the type to remove. The Edit Formula Type pop-up opens.

Note: Ensure that you have selected the correct formula type to remove. There is no confirmation message, and the formula type is removed immediately.

- b. Click **Delete**.