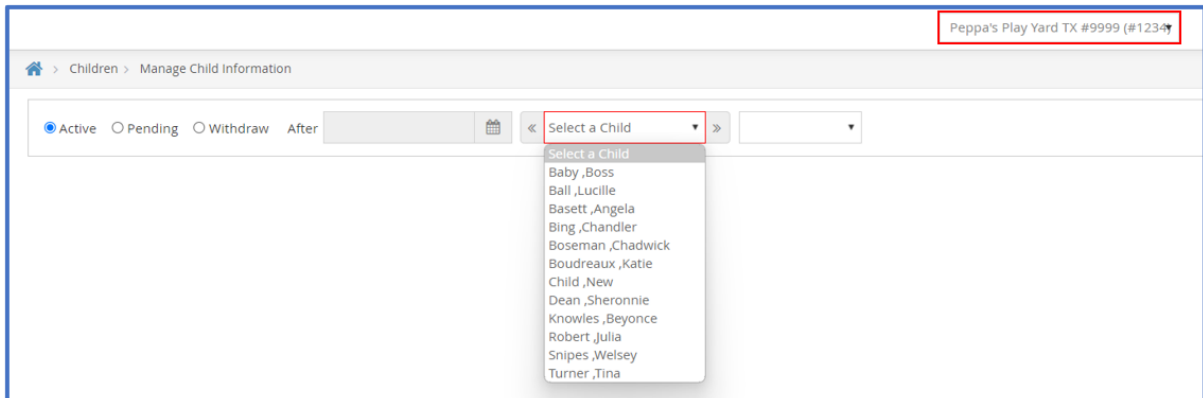


Use the Income Eligibility Calculator

Last Modified on 12/07/2023 3:17 pm
CST

You can enter household income information directly into KidKare. KidKare will then calculate the child's reimbursement level and FRP basis.

1. From the menu to the left, click **Children**.
2. Select **Manage Child Information**.
3. Click the **Select Center** drop-down menu and select a center.
4. Click the child **Select a Child** drop-down to choose the child.



5. The **Child Details** page opens.
6. Click the **Oversight** tab in the bottom section of the screen.
7. The **Oversight** tab opens. Click **Edit** in the very bottom right hand corner.
8. Click **IEF Application** and select **New IEF Application**.
9. Click the **Signature Date** box and select the date the parent signed the form.
10. To enter household income:
 - a. Click the **HH Member Name** box in the table and enter each household member's name. You must enter all household members, including children. As you add names, the value in the **HH Size** box increases.
 - b. Click the **Age** box for each house hold member and enter their ages.
 - c. Click the **Income** box for each household member with an income and enter their income amount.
 - d. Click the **Freq** drop-down menu and select the income frequency. For example, if you entered yearly income, you would select Yearly.
 - e. Click the **Source** drop-down menu and select the income source. For example, if these are wages, you would select Wages/Salaries.
 - f. If there are multiple income sources for one person, scroll to the right and repeat **Steps 7c -7e** to add additional income.
 - g. For each child listed, click the **Freq** drop-down menu and select **No Income**.
11. To enter qualifying program information:
 - a. Click the **Program** drop-down menu and select the program.

Note: If the parent refused to provide income or program information, check the **Refused** box.

- b. Click the **Case #** box and enter the provided case number.
 - c. Repeat **Steps 1 & 2** to add an additional program.
12. If this is a foster child, check the **Foster** box.
 13. Click the **Signer** box and enter the name of the person who signed the form.
 14. Click the **SSN** box and enter the signer's social security number. You must enter all nine digits. If no SSN was provided, check the **No SSN** box.
 15. Click **Evaluate + Save**.
 16. The child details update. Add any additional sponsor notes, then click **Save**.

IEF Application New IEF Application Include Siblings This Child Only

Signature Date 11/07/2023 HH Size 4 Income 80000.00 Yearly Comments
enter any additional comments here

Foster Child Foster Income 0.00 (No income)

HH Member Name	Age	Income	Freq	Source	Income	Freq	Source	Income	Freq	Source	Income	Freq	Source	Income	Freq	Source	Delete
Bob Ball	30	30000.0	Yearly	Wages / Sr													Delete
Jamie Ball	32	50000.0	Yearly	Wages / Sr													Delete
Lucille Ball	8	0.00	(No incom														Delete
Kate Hudson	6	0.00	(No incom														Delete

Program Food Start Case # 123456789 Program Food Start Case # 123456789

Signer Jamie Ball SSN ***-**-6789 No SSN Incomplete Refused

Cancel Delete Record Evaluate + Save

Siblings

Last Name	Fsrst Name	BOD	Age	FRP Type	FRP Reason	IEF Expire	Status
Ball	Lucille	01/01/2015	8Y 11M	Free	Income	09/30/2023	Active
Hudson	Kate	01/01/2017	6Y 11M	Reduced	Income	09/30/2022	Withdrawn

Sponsor Notes Save